WEST WITTERING PARISH COUNCIL

To: All Members

You are hereby summoned to attend the following meeting for the transaction of the business stated in the agenda below.

Meeting: **Full Council**
Date & Time: **Thursday 3rd December 2026 at 7pm**
Location: **The Pavilion, Rookwood Road, West Wittering PO20 8LT**

Members of the public and press are welcome to attend this meeting and may speak during the public adjournment at the discretion of the Chairman and in accordance with Standing Orders.

The law allows the public proceedings of council meetings to be recorded, which includes filming as well as audio recording. Photography is also permitted, by attending this meeting, you are consenting to be recorded. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Celia Price

Celia Price BA (Hons) Community Governance, FSLCC
Clerk to the Council
26th November 2026
West Wittering Parish Council operates under the General Power of Competence since adopted on 4th June 2026.Minute reference 09/26

A G E N D A

133/26 **Apologies for Absence**
To receive apologies for absence

134/26 **Declarations of Interest**
To note that existing declarations of interest remain on record, and to receive any new or amended declarations in accordance with the Localism Act 2011.

135/26 **Minutes of the Parish Council meeting held on 5th November 2026**
To approve the minutes of the Parish Council meeting held on 5th November 2026 as a true and accurate record of the meeting.

136/26 **Action Updates**
To receive updates on outstanding actions not covered elsewhere on the agenda (for information only)

137/26 **Chair's Report**
To receive and note the Chair's report

138/26 **Parish Councillor Reports**
To receive and note any updates from Parish Councillors

139/26 **County & District Councillor Reports**
To receive reports from the County and District Councillors on matters pertinent to West Wittering.

140/26 **Public Session & Questions**
Members of the public are reminded that only questions and statements relating to items on this agenda will be allowed. Public participation shall not exceed 15 minutes, and a member of the public shall not speak for more than 3 minutes. During discussions of sensitive or confidential matters, the public will be excluded.

141/26 **Governance Working Group**
To receive an update and agree recommendations
i. Sailing Club Agreement
ii. Cricket Club Agreement
iii. Meeting Dates

142/26 **Committee Reports**
To receive the draft minutes from the following committees and discuss and agree any recommendations
i. Assets and Amenities Committee (25th November 2026)
ii. Finance Committee (25th November)

143/26 **Finance**
i. To receive and ratify the November 2026 payment list
ii. To receive October bank reconciliations
iii. To note the budget position to date

144/26 **2027/28 Budget**
To consider the draft budget as prepared by the Finance Committee and agree the budget for the financial year 2027/28.

145/26 **2027/28 Precept**
To agree the precept demand for the financial year 2027/28

146/26 **Community Grants**
To consider applications and agree community grant awards

147/26 **Items for information or future agenda items**

148/26 **Dates of Next Meetings**

149/26 **Confidential Session**
Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be

prejudicial to the public interest because of the confidential nature of the business to be transacted.

150/26 **Staffing Matters**
To discuss confidential staffing matters

Copies of agendas and supporting papers will be posted on the council's website, or can be requested in advance by emailing clerk@westwitteringparishcouncil.gov.uk